



# CENTRUM TECHNIKI OKRĘTOWEJ S.A.

## Maritime Advanced Research Centre

www.cto.gda.pl

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REGON: 000030596, NIP: 583-026-99-81

Kapitał zakładowy: 15 500 000,00 zł, kapitał wpłacony: 15 500 000,00 zł  
Sąd Rejonowy Gdańsk-Północ w Gdańsku  
VII Wydział Gospodarczy Krajowego Rejestru Sądowego, KRS: 0000201647



Acting on the basis of the recommendations of the World Health Organization (WHO) on the announced pandemic COVID-19 coronavirus, the provisions of the Act of March 2, 2020 on special solutions related to the prevention and eradication of COVID-19, other infectious diseases and crisis emergencies caused by them (Journal of U.2020.374) and of the Resolution No. 42/03/VII/2020 of the Management Board dated 10.03.2020 on extraordinary measures to limit the risk associated with COVID-19 infection at Centrum Techniki Okrętowej SA, this health questionnaire is introduced.

### COVID-19 HEALTH QUESTIONNAIRE version dated on 04.09.2020

**This questionnaire should be completed by all persons before entering the premises of Centrum Techniki Okrętowej S.A. (CTO S.A.), excluding persons with permanent personal / entry passes.**

Additionally please be informed that before reaching CTO S.A. premises there is a temperature measurement and an unconditional order to cover mouth and nose on the company premises (**refers to: corridors, kitchen, conference rooms, places where more than 2 people can gather**). Please have your own personal protective equipment.

Company name: .....

Date: .....

Name & Surname: .....

Contact telephone number: .....

#### **In order to ensure the safety of all persons at CTO S.A., please kindly answer the following questions:**

- Considering the coronavirus epidemic, were you: hospitalized, in nonhospital isolation, or under epidemic surveillance?
  - Yes
  - No
  
- Have you had a fever, excessive fatigue, a dry cough, muscle aches or a sore throat in the last 21 days?
  - Yes
  - No

This questionnaire may be forwarded to the Sanitary Inspector or other public health institutions.

I hereby confirm that the above information is correct and true.

**I am aware that providing false information can have a significant impact on public health state.**

Legible signature:.....

**Enclosures:** Information clause on the protection of personal data

#### **INFORMATION CLAUSE**

Prezes Zarządu  
President of the Board  
tel.: (+48) 58 301 00 42  
e-mail: dn@cto.gda.pl

Dyrektor ds. Ekonomicznych  
Economic Director  
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Research & Development Director  
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Sales & Marketing Team  
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Based on Article 13 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the GDPR), we inform that:

**1. The Administrator of your personal data is** Centrum Techniki Okrętowej S.A. with its registered office in 80-392 Gdańsk, Szczecińska 65 St. (further called CTO S.A.), phone: 58 301 00 42; e-mail address: [dn@cto.gda.pl](mailto:dn@cto.gda.pl).

2. The contact details of Inspector for Protection of personal data is as follows: e-mail address: [iodo@cto.gda.pl](mailto:iodo@cto.gda.pl); phone: +48 58 307 45 65; or by snail post – address of CTO S.A. headquarters (given above).

**3. The purposes of processing personal data, the legal basis for processing, the period of data storage:**

The processing of your personal data will take place in order to undertake the preventive measures to reduce the risk associated with the COVID-19 coronavirus as a legitimate interest of the Administrator (legal base: Article 6 paragraph 1 letter f) of the GDPR, consisting in care for safe and hygienic work conditions of CTO S.A. employees and other people staying on the Administrator's premises for the undistorted implementation of production and other production related processes - **personal data will be stored for a period of 30 days from the end of the month in which the form was completed.**

**4. Your rights:**

- ✓ right to access your personal data;
- ✓ right to rectification your personal data;
- ✓ right to erasure the data;
- ✓ right to restriction of data processing;
- ✓ right to data portability;
- ✓ right to object to the processing of your personal data.

**5. Right to lodge a complaint to the supervisory authority:**

You have the right to lodge a complaint to the supervisory authority which is President of National Data Protection Authority.

**6. Consequences of not providing personal data:**

Providing personal data by you is voluntary, however, it determines your access and entry to CTO S.A. premises.

**7. Recipients of your personal data:**

Personal data may be shared / transferred to the following:

- sanitary-epidemiological national services and other entities in the field of health care;
- entities / institutions authorized under applicable law provisions.

**8. Transfer of data to a third country:**

Your personal data may be transferred to a third country in legally justified cases.

**9. Automated processing and decision making, profiling:**

The personal data will be not a subject of automated processing including profiling.

Hereby, I confirm that I have read the clause:

.....  
(date and legible signature)